

Date: June 27, 2011

Date Minutes Approved: July 7, 2011

BOARD OF SELECTMEN MINUTES

Present: Shawn Dahlen, Chair; Christopher Donato, Vice-Chair; and Theodore Flynn, Clerk.

Absent: No members were absent.

Staff: Richard MacDonald, Town Manager; John Madden, Finance Director; and Barbara Mello, Executive Assistant.

The meeting was called to order at 6:30 PM. At that time, Mr. Donato had not yet arrived.

VOTE TO ENTER EXECUTIVE SESSION

Duxbury Town Counsel, Robert S. Troy, was present.

Mr. Dahlen moved that the Board enter Executive Session in order to discuss strategy with respect to litigation since an open meeting could have a detrimental effect on the Town's litigating position, and then to re-convene in Open Session. Mr. Dahlen declared that an open meeting could have a detrimental effect on the Town's litigating position. Second by Mr. Flynn. Roll Call Vote: Mr. Flynn---aye; Mr. Dahlen---aye.

Mr. Donato arrived at this point.

VOTE TO END EXECUTIVE SESSION

At 7:13 PM, Mr. Flynn moved to adjourn the Executive Session and to re-convene in Open Session. Second by Mr. Donato. Roll Call Vote: Mr. Flynn---aye; Mr. Donato---aye; and Mr. Dahlen---aye.

FEE HEARING

Mr. Madden said that the Town departments do an annual review of fees at the end of the fiscal year. At the outset of the process, it was expected that the Harbormaster and Inspectional Services Departments would be recommending fee increases. However, after careful review of the fees, it was determined that no fee increases would be recommended at this time. Mr. MacDonald noted that there may be a discussion of beach sticker and transfer station fees in the fall.

RESOLUTION TO HONOR DEPUTY ASSESSOR RICHARD FINNEGAN

Mr. Dahlen read a resolution by the Board of Selectmen to honor Richard "Dick" Finnegan on the occasion of his retirement. Mr. Finnegan and his wife were present. Mr. Finnegan gratefully accepted a plaque from the Selectmen and stated that his years working for Duxbury were "outstanding".

ELLISON FUND

Present:

Mr. Gordon Cushing, Recreation Director

Mr. Peter Buttkus, DPW Director

Mr. Cushing explained that the Ellison Fund is a non-expendable trust that was accepted by the 1990 Annual Town Meeting. The terms of the gift allow for half of the interest to be spent for worthy Town projects and the other half to be spent on the upkeep of the Ellison playgrounds. Mr. Cushing said that the Treasurer has indicated that \$19,045 is available for this fiscal year. Normally, the Board of Selectmen recommends projects to the Ellison Trustees. The Trustees have the final approval.

Mr. Cushing noted that his original recommendation was for the bulk of the “worthy Town project” money to be spent on paving the parking lot and entrance of the Lincoln Street Field Complex, with a smaller amount dedicated to fixing the lights at Chandler field. However, since his original recommendation, the problem with the Chandler lights has become more severe. Several games have had to be cut short because the lights have gone out in the middle of the games. An electrician examined the problem today. It is impossible to guess how much it will cost to fix the problem, because it is not clear whether the problem is with the fuses or the buried lines. Mr. Cushing and Mr. Buttkus are recommending that all of the “worthy Town project money” be allocated toward fixing this problem, with any balance being used for paving of the parking lot and entrance road into the Lincoln Street Field Complex.

Mr. Flynn moved that the Board recommend the following expenditures from the Eben H. Ellison Trust fund for Fiscal Year 2011:

- \$9,272 to repair and replace light fixtures and associated electrical work at Murphy Baseball Field (off Chandler Street), with any unused amount to go toward paving the parking lot and entrance road into the Lincoln Street Field Complex; and
- \$9,272 for the upkeep of the Ellison Playgrounds

Second by Mr. Donato. Vote: 3:0:0.

SPECIAL MUNICIPAL EMPLOYEES

Mr. Dahlen noted that there are three new Town committees. He said that the tradition in Duxbury is to name committee members as Special Municipal Employees.

Mr. Flynn moved that members of the Blairhaven Committee, the 375th Committee, and the Zoning Bylaw Review Committee are hereby designated “Special Municipal Employees” under Massachusetts General Laws, Chapter 268A, Section 1 (n), also known as “special Employee” under said law. Second by Mr. Donato. Vote: 3:0:0.

WINE AND MALT LIQUOR LICENSE APPLICATION: BO'-TES DUXBURY, LLC / 1514 TREMONT STREET

Present were:

Tom Campanelli, applicant

Robert Galvin, applicant's attorney

Michael Fennimore, proposed manager

Mr. Galvin explained that the store will sell wine, beer, deli items, and high-end specialty foods. He said that Mr. Campanelli has operated a nearly identical business in Norwell for

eleven years. There have been no license violations in those eleven years. He also said that the store will open at 7:00 am, which is a service to people living and commuting in that area.

Ms. Mello stated that all of the paperwork is in order. No negative feedback has been received from the police, fire, building, health, or treasury departments.

Mr. Flynn moved that the Board of Selectmen, acting as the Licensing Authority, approve a Wine & Malt Package Store License for Bo'-Tes Duxbury, LLC, Michael C. Fennimore, Manager at 1514 Tremont Street, subject to the following conditions:

- Certificate of Compliance for Fire Alarm System
- Rear Exit Door to be free of obstruction or resistance
- Satisfactory Completion of a Criminal Background Check (CORI) on applicant--done
- Signed Workers' Compensation Affidavit
- Provision of Proof of Workers' Compensation Insurance
- Proof of Liquor Liability Coverage
- Payment of Annual Fee (currently \$1,000.00 for All-Alcohol Common Victualler License)
- Server Training Certificate for the Manager
- Provision of signed R.E.A.P. form (Payment of State Taxes)
- Hours of Sale of Alcoholic Beverages:
 - When Store is Open and as Allowed By State Law:
 - Monday through Saturday, 8:00 AM to 11:00 PM
 - Evening Before Holiday, until 11:30 PM
 - Sundays and Holidays, Noon to 11:00 PM

Second by Mr. Donato. Vote: 3:0:0.

Next, Mr. Flynn moved that the Board approve a Common Victualler's License for Bo'-Tes Duxbury, LLC, at 1514 Tremont Street, subject to the following conditions:

- Certificate of Compliance for Fire Alarm System
- Rear Exit Door to be free of obstruction or resistance
- Signed Workers' Compensation Affidavit
- Provision of Proof of Workers' Compensation Insurance (done)
- Payment of Annual Fee (currently \$25.00 for Common Victualler License)
- Food Establishment Permit from the Board of Health (done)
- Inspection by the Board of Health (done)
- Provision of signed R.E.A.P. form (Payment of State Taxes)

Second by Mr. Donato. Vote: 3:0:0.

PUBLIC HEARING: USE OF MILLENIUM TOWN GREEN BY DUXBURY BAY PLAYERS FOR SHAKESPEARE PLAY / AUGUST 18-20

Present:

Mr. Phil Markella, President of Duxbury Bay Players

Mr. Markella explained that his group would like to schedule a low-impact performance of "A Comedy of Errors" on the Duxbury Town Green. No staging or live music will be used. There will be modest amplification for speaking only.

Ms. Mello said that public safety departments approved the event. However, they noted that last summer, evening activities on Town property were curtailed, due to the threat of severe mosquito-borne illnesses. The applicant understands that there is a possibility that this could happen again this year.

Mr. Flynn moved that Mr. Paul Markella, as a representative of the Duxbury Bay Players, be granted permission to stage a performance of "A Comedy of Errors" on the Millennium Town Green on Thursday, August 18, Friday, August 19, and Saturday, August 20 from 6:00 to 8:00 PM, subject to the conditions listed on the license. Second by Mr. Donato. Vote: 3:0:0.

FINANCE DIRECTOR RE: FISCAL YEAR-END TRANSFERS

Mr. Madden explained that Massachusetts General Laws, Chapter 44, Section 33B allows for the transfer of funds between salaries and expenses within a department, and also between departments, under certain conditions. He explained that 8 transfers are being requested, and explained the circumstances that led to each budget deficit or surplus. After discussion, the following votes were taken:

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Motion</u>	<u>Second</u>	<u>Vote</u>
\$7,000.00	Health Insur. Expenses	Library Expenses	Mr. Donato	Mr. Dahlen	2:0:1*
\$4,970.00	Treasurer Salaries	Library Salaries	Mr. Donato	Mr. Dahlen	2:0:1*
\$4,115.00	Health Insur. Expenses	Human Resources Exp.	Mr. Donato	Mr. Flynn	3:0:0
\$2,000.00	Treasurer Expenses & Accounting Expenses	Finance-Audit	Mr. Donato	Mr. Flynn	3:0:0
\$9,000.00	Health Insur. Expenses	Police Salaries	Mr. Donato	Mr. Flynn	3:0:0
\$14,000.00	Fire Expenses	Fire Salaries	Mr. Donato	Mr. Flynn	3:0:0
\$2,000.00	COA Expenses	COA Salaries	Mr. Donato	Mr. Flynn	3:0:0
\$16,779.08	Snow & Ice Salaries / Transfer Station Exp.	Snow & Ice Expenses	Mr. Donato	Mr. Flynn	3:0:0

* Mr. Flynn abstained from voting because he was a Trustee of the Duxbury Free Library during a portion of this budget season.

TREASURER RE: BORROWING FOR TOWN MEETING PROJECTS

Mr. Connolly explained that temporary borrowing is required for the following Town Meeting approved projects: Police station construction, fire station design, fire station construction, school feasibility study, Blairhaven land purchase, and crematory construction. The successful bidder for the notes was Eastern Bank. The Town achieved a very favorable rate of 1.5%.

Mr. Flynn moved that:

The Board of Selectmen approve the sale of the \$2,665,000 1.50 percent General Obligation Bond Anticipation Notes (the "Notes") of the Town dated June 30, 2011, and payable June 28, 2012, to Eastern Bank at par and accrued interest, if any, plus a premium of \$25,865.90, as set forth in the Certificate of Sale of Notes dated June 22, 2011;

and further vote that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated June 20, 2011, and a final Official Statement dated June 22, 2011, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted;

and further vote to confirm the provisions of the Certificate of Sale of Notes dated June 22, 2011, including the consent to the purchase of the Notes by Eastern Bank on a negotiated basis;

and further vote that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the physical certificate evidencing the Notes for the benefit of the holders of the Notes from time to time;

and further that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

Second by Mr. Donato. Vote: 3:0:0.

ONE-DAY LIQUOR LICENSE REQUESTS

Ms. Mello explained that several one-day liquor licenses have been requested. In every case, the paperwork is in order, and public safety departments have given their approval:

- 1) Mr. Flynn moved that Reverend Thomas Griffith, as a representative of Miramar Retreat Center, is granted a One-Day All-Alcohol License to hold a fundraising dinner dance on Saturday, August 6, 2011 from 5:00 PM to 10:00 PM at 121 Parks Street, subject to the conditions on the license. Second by Mr. Donato. Vote: 3:0:0.**
- 2) Mr. Flynn moved that Ms. Alison Donovan, as a representative of Children Without Borders, is granted a One-Day All-Alcoholic Liquor License to hold a fundraising event on Saturday, July 23, 2011 at 298 Powder Point Avenue, from 5:30 PM to 8:30 PM, subject to the conditions on the license. Second by Mr. Donato. Vote: 3:0:0.**
- 3) Mr. Flynn moved that Ms. Catherine Rogerson, as a representative of the Duxbury Yacht Club, is granted five One-Day Alcohol Licenses for the following events, subject to the conditions listed on the license:**
 - Tennis Tournament Dinner on July 9, 2011, from 6:00 PM to 11:00 PM, to be held at the Ellison Clubhouse on Mattakeesett Court (All-Alcohol);**
 - Golf Tournament Dinner on July 29, 2011, from 5:00 PM to 7:00 PM, to be held at the Sprague-Parker Clubhouse on Fairway Lane (All-Alcohol);**
 - Cocktail Party on July 30, 2011, from 6:00 PM to 8:00 PM, to be held at the Ellison Clubhouse on Mattakeesett Court (All-Alcohol);**
 - Golf Tournament Lunch and Dinner on August 26, 2011, from 1:00 PM to 6:00 PM, to be held at the Sprague-Parker Clubhouse on Fairway Lane (Wine and Malt);**
 - Cookout on August 31, 2011, to be held on August 31, 2011, from 6:00 PM to 9:00 PM, to be held at the Sprague-Parker Clubhouse on Fairway Lane (All-Alcohol).**

Second by Mr. Donato. Vote: 3:0:0.

- 4) Mr. Flynn moved that Ms. Mary Beth Brown, as a representative of the Duxbury Art Association, is granted a One-Day Wine and Malt License to hold the 94th Annual Midsummer Art Show, on Friday, July 15, 2011 from 6:30 PM to 9:30 PM, at the Ellison Center for the Arts (64 St. George Street), subject to the conditions listed on the license. Second by Mr. Donato. Vote: 3:0:0.

TOWN MANAGER BRIEF

- 1) Mr. MacDonald announced that the contract for Police Station design has been awarded.
- 2) There has been no response from the Commonwealth on the Town's offer to maintain and operate the Standish Monument Park during the summer months.
- 3) The Fire Department has sent out a letter reminding townspeople about regulations pertaining to bonfires and fireworks.
- 4) Mr. MacDonald requested that the Board discuss a request to name the Lincoln Street Round-a-bout after Mr. Joe Shea.

ANNOUNCEMENTS

Mr. Donato announced that, at the Alternative Energy Committee meeting on Tuesday, June 28, 2011 in the Ellison Room at the Duxbury Senior Center, there will be a presentation from Matt Vanderbrook of Sustainable Energy Development, Inc. on status of the wind turbine feasibility study and possible site locations. The public is invited to attend.

MINUTES

Mr. Flynn moved that the Board approve the Open Session Minutes of June 6, 2011 as presented. Second by Mr. Donato. Vote: 3:0:0.

Mr. Flynn moved that the Board approve the Minutes of June 6, 2011, Executive Session A, as presented, with the contents to remain sealed until the need for confidentiality has passed. Second by Mr. Donato. Vote: 3:0:0.

Mr. Flynn moved that the Board approve the Minutes of June 6, 2011, Executive Session B, as presented, with the contents to remain sealed until the need for confidentiality has passed. Second by Mr. Donato. Vote: 3:0:0.

Mr. Flynn moved that the Board approve the Open Session Minutes of June 15, 2011 as presented. Second by Mr. Dahlen. Vote: 2:0:1. (Mr. Donato abstained because he was not present for the June 15, 2011 meeting.)

APPOINTMENTS

The following votes were taken pertaining to appointments to Town Boards and Committees:

<u>Committee</u>	<u>Name</u>	<u>Appt or Re- Appt</u>	<u>Term Expires</u>	<u>Motion</u>	<u>Second</u>	<u>Vote</u>
Agricultural Commission	Roger W. Ritch	Re- Appt.	6-30-14	Mr. Donato	Mr. Flynn	3:0:0
Agricultural Commission	Robert T. Walsh	Re- Appt.	6-30-14	Mr. Donato	Mr. Flynn	3:0:0
Agricultural Commission	Earle Ricker	Appt.	6-30-12	Mr. Donato	Mr. Flynn	3:0:0
Board of Health	Jerry Janousek	Re- Appt.	6-30-14	Mr. Flynn	Mr. Donato	3:0:0
Board of Health	Bruce Bygate	Re- Appt.	6-30-14	Mr. Flynn	Mr. Donato	3:0:0
Cable TV Advisory Comm.	Bill Eldredge	Re- Appt.	6-30-14	Mr. Donato	Mr. Flynn	3:0:0
Cable TV Advisory Comm.	Richard Miller	Re- Appt.	6-30-14	Mr. Donato	Mr. Flynn	3:0:0
Council-on-Aging	Pamela Campbell Smith	Re- Appt.	6-30-14	Mr. Flynn	Mr. Donato	3:0:0
Council-on-Aging	Catherine Cullen	Re- Appt.	6-30-14	Mr. Flynn	Mr. Donato	3:0:0
Council-on-Aging	Peter Muncey	Re- Appt.	6-30-14	Mr. Flynn	Mr. Donato	3:0:0
Council-on-Aging	Elizabeth Sullivan	Appt.	6-30-14	Mr. Flynn	Mr. Donato	3:0:0
Council-on-Aging	Carol McHugh	Appt.	6-30-13	Mr. Flynn	Mr. Donato	3:0:0
Council-on-Aging	Caori Chapman	Appt.	6-30-12	Mr. Flynn	Mr. Donato	3:0:0
Community Preservation Committee	Pat Loring	Re- Appt.	6-30-14	Mr. Dahlen	Mr. Flynn	3:0:0
Community Preservation Committee	Sarianna Seewald	Re- Appt.	6-30-14	Mr. Dahlen	Mr. Flynn	3:0:0
Conservation Commission	Sam Butcher	Re- Appt.	6-30-14	Mr. Donato	Mr. Flynn	3:0:0
Conservation Commission	Thomas J. Gill	Re- Appt.	6-30-14	Mr. Donato	Mr. Flynn	3:0:0
Design Review Board	Sarah McCormick	Re- Appt.	6-30-14	Mr. Donato	Mr. Flynn	3:0:0
Design Review Board	Nancy Johnson	Re- Appt.	6-30-14	Mr. Donato	Mr. Flynn	3:0:0
Duxbury Affordable Housing Trust	Brendan Keohan	Re- Appt.	6-30-13	Mr. Dahlen	Mr. Flynn	3:0:0
Dux. Bay Mgt. Commission	Jon McGrath	Re- Appt.	6-30-14	Mr. Dahlen	Mr. Flynn	3:0:0
Dux. Bay Mgt. Commission	"Skip" (William A.) Bennett	Re- Appt.	6-30-14	Mr. Dahlen	Mr. Flynn	3:0:0
Dux. Bay Mgt. Commission	Don Beers (ex-officio)	Re- Appt.	6-30-14	Mr. Dahlen	Mr. Flynn	3:0:0

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<u>Committee</u>	<u>Name</u>	<u>Appt or Re- Appt</u>	<u>Term Expires</u>	<u>Motion</u>	<u>Second</u>	<u>Vote</u>
Dux. Cultural Council	Janet Ritch	Re- Appt.	6-30-14	Mr. Flynn	Mr. Donato	3:0:0
Dux. Cultural Council	Helen L. Fowler	Re- Appt.	6-30-14	Mr. Flynn	Mr. Donato	3:0:0
Dux. Cultural Council	Carol Langford	Appt.	6-30-14	Mr. Flynn	Mr. Donato	3:0:0
Highway Safety Committee	Walter Amory	Re- Appt.	6-30-14	Mr. Dahlen	Mr. Flynn	3:0:0
Highway Safety Committee	Paul Brogna	Re- Appt.	6-30-14	Mr. Dahlen	Mr. Flynn	3:0:0
Highway Safety Committee	Jeff Lewis	Re- Appt.	6-30-14	Mr. Dahlen	Mr. Flynn	3:0:0
Historical Commission	Norman Tucker	Re- Appt.	6-30-14	Mr. Donato	Mr. Flynn	3:0:0
Historical Commission	Lee Adams	Re- Appt.	6-30-14	Mr. Donato	Mr. Flynn	3:0:0
Historical Commission	Laura Ricketson Doherty	Re- Appt.	6-30-14	Mr. Donato	Mr. Flynn	3:0:0
King Caesar Advisory Committee	Rev. Catherine Cullen	Re- Appt.	6-30-14	Mr. Flynn	Mr. Donato	3:0:0
King Caesar Adv. Comm. (Intake Case Worker)	Judith F. Hatch, RN	Re- Appt.	6-30-14	Mr. Flynn	Mr. Donato	3:0:0
MBTA Advisory Board	Jennifer Turcotte	Appt.	6-30-12	Mr. Dahlen	Mr. Donato	3:0:0
Municipal Comm. on Disability	Jerry Nightingale	Re- Appt.	6-30-14	Mr. Flynn	Mr. Donato	3:0:0
North Hill Adv. Board	Robert M. Mustard, Jr.	Re- Appt.	6-30-14	Mr. Dahlen	Mr. Donato	3:0:0
North Hill Adv. Board	Michael Marlborough	Re- Appt.	6-30-14	Mr. Dahlen	Mr. Donato	3:0:0
North Hill Adv. Board	Scott Whitcomb	Re- Appt.	6-30-14	Mr. Dahlen	Mr. Donato	3:0:0
North Hill Adv. Board	Anthony Floreano	Re- Appt.	6-30-14	Mr. Dahlen	Mr. Donato	3:0:0
Nuclear Advis. Comm.	Rebecca Chin	Re- Appt.	6-30-14	Mr. Donato	Mr. Flynn	3:0:0
Old Colony Planning Council (OCPC)	Richard Whitney	Re- Appt.	6-30-12	Mr. Flynn	Mr. Donato	3:0:0
OCPC Alternate	James Taylor	Re- Appt.	6-30-12	Mr. Flynn	Mr. Donato	3:0:0
Open Space & Rec. Comm.	Lorrie Hall	Re- Appt.	6-30-14	Mr. Dahlen	Mr. Donato	3:0:0
Open Space & Rec. Comm.	Walter Amory	Re- Appt.	6-30-14	Mr. Dahlen	Mr. Donato	3:0:0

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<u>Committee</u>	<u>Name</u>	<u>Appt or Re- Appt</u>	<u>Term Expires</u>	<u>Motion</u>	<u>Second</u>	<u>Vote</u>
Recreation Activities Comm.	Brian Tonis	Re- Appt.	6-30-14	Mr. Donato	Mr. Flynn	3:0:0
Recreation Activities Comm.	Gordon Cushing (ex-officio)	Re- Appt.	6-30-14	Mr. Donato	Mr. Flynn	3:0:0
Sidewalk & Bike Path Committee	Peter Sullivan	Re- Appt.	6-30-14	Mr. Flynn	Mr. Donato	3:0:0
Sidewalk & Bike Path Committee	Elaine Philbrick	Re- Appt.	6-30-14	Mr. Flynn	Mr. Donato	3:0:0
South Shore Coalition---BOS designee	Christopher Donato	Re- Appt.	6-30-12	Mr. Dahlen	Mr. Flynn	3:0:0
South Shore Coalition---Planning Board designee	George Wadsworth	Appt.	6-30-12	Mr. Donato	Mr. Flynn	3:0:0
Zoning Bylaw Review Comm.	George Wadsworth	Appt.	none	Mr. Flynn	Mr. Donato	3:0:0

BONUS SHELLFISH SEASON

Mr. Flynn moved that the Board of Selectmen declare a temporary Bonus Shellfish Season:

- 1) For the commercial harvesting of softshell clams for the month of JULY. Regulations as attached. (Please see Attachment B & C)
- 2) For the commercial harvesting of quahog clams for the month of JULY. Regulations as attached. (Please see Attachment A & C).

Second by Mr. Donato. Vote: 3:0:0.

UPDATE ON BLAIRHAVEN PROPERTY

Ms. Betsy Sullivan, Chairman of the Blairhaven Committee, was present to update the Selectmen on the committee's progress. She said that she has been extremely pleased with the work of the group. Members hold strongly differing opinions, but are very respectful, and dedicated to making progress. The Town is scheduled to close on the property in early July. The Committee has been working to determine appropriate uses for the land and buildings. It was initially thought that one of the buildings could be used for a Harbormaster Department office. However, Town Counsel has opined that this would not be a legal use. The Town Meeting vote allowed for recreational use of the site, and the committee is working to develop Rules/Regulations and a Conservation Restriction with that purpose in mind.

VOTE TO ENTER EXECUTIVE SESSION

Present were:

Ms. Jeannie Horne, Human Resources Officer

Ms. Elizabeth Sullivan, Former Selectmen and Town Labor Negotiating Team Member

At approximately 8:50 P.M., Mr. Dahlen moved that the Board enter Executive Session in order to discuss strategy pertaining to collective bargaining, pertaining to Dispatchers and Patrolmen unions, in accordance with Massachusetts General Laws Chapter 30A, Section 21, and then to adjourn the meeting from Executive Session upon completion of the business in accordance with Massachusetts General Laws, Chapter 30A.

Second by Mr. Flynn. Roll Call Vote: Mr. Dahlen---aye; Mr. Donato---aye; and Mr. Flynn---aye.

Mr. Madden left the meeting at this point.

ADJOURNMENT

At 9:25 PM, at the close of Executive Session business, Mr. Flynn moved for adjournment, Second by Mr. Donato. Roll Call Vote: Mr. Dahlen---aye; Mr. Donato---aye; and Mr. Flynn---aye.

LIST OF DOCUMENTS

- 1) *E-Mail from Treasurer to B. Mello, recommending cancellation of Fee Hearing*
- 2) *Advertisement for Fee Hearing---to be cancelled*
- 3) *Draft Resolution to Honor Richard W. Finnegan, Deputy Assessor*
- 4) *Memorandum from G. Cushing and J. Savonen, dated June 13, 2011, re: Ellison Fund*
- 5) *Suggested Motion for Naming Blairhaven Committee Members, 375th Committee Members, and Zoning Bylaw Review Committee Members as Special Municipal Employees*
- 6) *Application Packet for Wine & Malt Liquor License: Bo'-Tes Duxbury, LLC*
- 7) *Department Head Feedback for Wine & Malt Liquor License Application: Bo'-Tes Duxbury, LLC*
- 8) *Public Hearing Packet: Use of Millennium Town Green on August 18-20 / Duxbury Bay Players*
- 9) *Information Packet: End-of-Year Departmental Budget Transfers*
- 10) *Information Packet: Borrowing for Town Meeting Projects—Note for Eastern Bank*
- 11) *One-Day Liquor License Applications: Miramar Retreat Center, Children Without Borders, Duxbury Art Association, Duxbury Yacht Club*
- 12) *Suggested Announcement: Wine Turbine Presentation on June 28, 2011*
- 13) *Draft Minutes: June 6, June 6 Executive Sessions A&B (moved to Exec Session file), and June 15*
- 14) *List of Suggested Committee Appointments*
- 15) *Information Packet: Bonus Shellfish Season for July 2011*